



## GUIDELINES FOR CONTRIBUTORS TO THE RIVISTA

The RIVISTA DI SCIENZE PREISTORICHE, the annual journal of the Italian Institute of Prehistory and Protohistory (IIPP), publishes memoirs, notes and communications of elevated scientific content.

Any proposed contributions should be submitted to the editorial office of the journal ([editoria@iipp.it](mailto:editoria@iipp.it)), accompanied by a detailed abstract, no later than 31 January of the year of publication of the volume, with submission of the final text no later than 31 March of the same year.

Contributions are accepted in Italian, English, French and German.

The text and illustrations can be submitted to the editorial office of the journal on a CD or using *WeTransfer*, or a similar method. A copy on paper is also always required.

In the case of several authors, the name of the corresponding author responsible for contacts with the editorial office should be indicated.

Any contributions that do not comply with the editorial guidelines, as regards either text or illustrations, will not be taken into consideration.

The journal adopts a peer review system and all contributions will be submitted to two external reviewers whose evaluations will be communicated to the author or corresponding author.

The publisher will forward the first and only proofs. Only corrections of typographic or page-up errors or small changes to the proofs will be accepted, unless the author agrees to cover the costs.

The maximum length of submissions is generally established as 35 printed pages, including text, abstracts, notes, bibliography and illustrations. However, exceptions to this rule may be taken into consideration by the editorial office or the editor of the journal.

A printed page corresponds to 4,800 characters (including spaces)

**INTELLECTUAL PROPERTY.** The author or authors must declare at their own responsibility that the submitted contribution represents their own original academic production and that they are in possession of the necessary authorisations for the publication of the data and of any graphic or photographic material. For any illustrations or figures that do not belong to the author, the source must be given in the caption.

The author declares that any illustrations or figures included in the text are exempt from the payment of copyright, assuming full responsibility regarding any potential claim for compensation.



ONLINE CIRCULATION. The author or authors are requested to comply with a 12-month embargo period prior to sharing the published article in an archive freely accessible online. This rule permits the IIPP to pursue its activity of academic publishing without prejudice to the system of subscriptions and book sales essential to the continuation of this activity. The author or authors therefore undertake not to publish the article on online sharing and/or distribution portals – with the exception of the title, abstract and keywords – until one year after its publication.

TEXT. The text, in a Word file composed in Times New Roman font, font size 12 (except for the abstract, keywords, bibliography and captions which should be in font size 10) should be sent on a CD or using *WeTransfer*, or a similar method to [editoria@iipp.it](mailto:editoria@iipp.it) together with the figures.

The text should not be justified but aligned left, words should not be hyphenated and paragraphs should not be indented.

The full names of the author or authors should be in small capitals. The name of each author should be followed by a numbered reference in brackets referring to a personalised footnote indicating the institution/s of affiliation complete with respective address/es and e-mail/s. Where the author is not affiliated with any institution, his/her private address and e-mail should be indicated.

Title of the article in font size 14, uppercase/lowercase.

Abstract in English: this should be sufficiently detailed and not just a few lines.

ABSTRACT all uppercase, followed by dash (–) and then title of the article in small capitals. Text of the abstract in font size 10. Followed by keywords in Italian and English in font size 10.

The article can be divided into sections, each section should have a title in small capitals. Subdivisions within the sections should have titles in italics.

The footnotes, following those of the affiliations, should be numbered progressively.

The figure captions should be in Italian and in English. Figure numbers within the article should be progressive (indicated using Arabic numerals).



Frequently used abbreviations:

c. = circa  
cf. = compare  
e.g. = for example  
fig. , figs. = figure, figures  
ff. = fragments  
h = height  
l = length  
Ø = diameter  
max = maximum  
mm, cm, m, km, g, kg  
no., nos. = number, numbers  
N, S, W, E, NW, NE etc.  
n.d. = no date  
n.p. = no place  
op. cit. = work cited  
pl., pls. = plate, plates  
w = width

#### BIBLIOGRAPHIC REFERENCES

We would invite the scholars intending to collaborate with the RSP to reflect on the significance of bibliographic references. These references in the text and in the footnotes are intended to indicate where the ideas, facts, data and any other form of information and documentation used by the author are to be found. They should therefore put the reader in the position of being able to consult the same source used by the author and check the accuracy of the reference. The creation of a correct system of references, indicating when and by whom a hypothesis or theory was formulated for the first time, when and by whom a specific archaeological material was correctly published and to whom information used in the course of the work is to be attributed, ensures the academic validity of the study performed. Furthermore, it ensures the avoidance of plagiarism or “paraphrase”, a type of theft that is very widespread, perpetrated sometimes consciously and sometimes unwittingly. The system of bibliographic references reflects on the professional ethics of the author.

Footnotes are permitted. Bibliographic references should be inserted between brackets when they are not too long, otherwise it is preferable to put them in a footnote. Bibliographic references in the text or in footnotes – without brackets in footnotes – should indicate surname and year, followed by page numbers or figure references, as in the example below:

(Childe 1929, 25) oppure (Childe 1929, tav. XV)



In the case of several authors:

(Bernabò Brea, Cardarelli, Cremaschi 1997)

For more than three authors use the first author's surname followed by *et al.*

When citing several works by the same author:

(Cremaschi 1988 e 1997), (Cremaschi 1988, 215; Id. 1997)

References in the text to figures and tables should be in brackets: (fig. 5), (fig. 5.3), (table III).

#### BIBLIOGRAPHIC REFERENCES AT THE END OF THE ARTICLE

Books:

CHILDE V.G. (1929) - *The Danube in Prehistory*. Oxford: At the Clarendon Press.

OTTO H., WITTER W. (1952) – *Handbuch der ältesten vorgeschichtlichen Metallurgie in Mitteleuropa*. Leipzig: J.A. Barth Verlag.

JUNGHANS S., SANGMEISTER E., SCHRÖDER M. (1960) – *Metallanalysen kupferzeitlicher und frühbronzezeitlicher Bodenfunde aus Europa*. SAM 1. Berlin: Gebr. Mann Verlag.

Editorships:

DE MARINIS R.C., ed. (2013) – *L'età del Rame. La pianura padana e le Alpi al tempo di Ötzi*. Roccafranca (Brescia): Massetti Rodella editori.

GUIDI A., ed. (2014) – *150 anni di Preistoria e Protostoria in Italia*. Studi di Preistoria e Protostoria 1. Firenze: Istituto Italiano di Preistoria e Protostoria.

DE MARINIS R.C., MASSA S., PIZZO M., eds. (2009) – *Alle origini di Varese e del suo territorio. Le collezioni del sistema archeologico provinciale*. Bibliotheca Archaeologica 44. Roma: L'Erma di Bretschneider.

Exhibition catalogues:

DE MARINIS R.C., BIAGGIO SIMONA S., eds. (2000) – *I Leponti tra mito e realtà*. I-II. Raccolta di saggi in occasione della mostra di Locarno-Castello Visconteo, 20 maggio-3 dicembre 2000. Locarno: A. Dadò editore.

Proceedings of conferences, congresses and academic meetings:

BRUN P., MORDANT C., eds. (1988) – *Le groupe Rhin-Suisse-France orientale et la notion de civilisation des Champs d'Urnes*. Actes du colloque international de Nemours 1986. Mémoires du Musée de Préhistoire d'Ile-de-France n° 1. Nemours: Ed. A.P.R.A.I.E.



The academic conferences of the IIPP are a special case since – with a few exceptions – in the past the editor of the Proceedings was not indicated:

IIPP 1998 – *Preistoria e Protostoria del Piemonte*. Atti della XXXII Riunione Scientifica, Alba 29 settembre-1 ottobre 1995. Firenze: Istituto Italiano di Preistoria e Protostoria.

Articles in journals:

DANIEL G. (1971) - From Worsaae to Childe: The Models of Prehistory, *PPS* XXXVII (II), 140-153.

SANTUARI G., TECCHIATI U. (2015) – Due ganci di cintura in bronzo di cui uno traforato tipo Castaneda (età antico La Tène) da Collalbo-Bolzano, *RSP* LXIV – 2014, 259-279.

In the example cited above the name of the author is followed by the actual year of publication, while the name of the journal is followed by the volume number and the year to which the volume number refers.

Articles in exhibition catalogues, conference proceedings, collections of essays:

LORBLANCHET M. (1989) – From man to animal and sign in Palaeolithic art, in MORPHY H., ed. - *Animals into Art*. One World Archaeology 7. London: Unwin Hyman Ltd, 109-143.

MIARI M. (2007) – L'ambra in area terramaricola, in NAVA M.L., SALERNO A., eds. – *Trasparenze dall'antico. Ambre*. Napoli, Museo Archeologico Nazionale, 26 marzo-10 settembre 2007. Milano: Electa, 68-81.

VENTURINO GAMBARI M. (1998) – Il Neolitico e l'Eneolitico in Piemonte, in *IIPP 1998*, 33-64.

When the bibliography contains two or more contributions published in the same book, it is advisable to use an abbreviation for the book:

OROMBELLI G. (1997) – Le condizioni climatiche durante il II millennio a.C., in *Terramare 1997*, 51-55.

TERRAMARE 1997 – BERNABÒ BREA M., CARDARELLI A., CREMASCHI M., eds. – *Le Terramare. La più antica civiltà padana*, Milano: Electa.

When citing contributions by the same author published in the same year:

BIETTI SESTIERI A.M. (2006a)

BIETTI SESTIERI A.M. (2006b)

BIETTI SESTIERI A.M. (2006c)

For works currently being published:

BIETTI SESTIERI A.M. (in press)



For works in preparation:

BIETTI SESTIERI A.M. (in progress)

Ages, periods and phases of Prehistory and Protohistory should be cited as in the following examples:

Upper Palaeolithic

Middle Neolithic

Copper Age

Ancient Bronze Age or Early Bronze Age

Abbreviations used, such as EBA, MBA etc. for Early Bronze Age, Middle Bronze Age and so on, should be explained in a footnote: hereinafter EBA for Early Bronze Age etc.

#### BIBLIOGRAFIC ABBREVIATIONS

ArchAnz	Archäologischer Anzeiger
AAE	Archivio per l'Antropologia e l'Etnologia
AarchHung	Acta Archaeologica Academia Scientiarum Hungaricae
ActaArch	Acta Archaeologica Copenhagen
AEA	Archivio Español de Arqueologia
AFEAF	Association Française pour l'Étude de l'Âge du Fer
AION	Annali dell'Istituto Orientale di Napoli
AJA	American Journal of Archaeology
AK	Archäologisches Korrespondenzblatt
Aquileia	Aquileia nostra
AnnBari	Annali dell'Università di Bari
AnnBenac	Annali Benacensi
AnnCagliari	Annali dell'Università di Cagliari
AnnFerrara	Annali dell'Università di Ferrara
AnnGavardo	Annali del Museo di Gavardo
AnnLecce	Annali dell'Università di Lecce
AnnPadova	Annali dell'Università di Padova
AnnSpezia	Annali del Museo Civico "U. Formentini" di La Spezia
AntAfr	Antiquités Africaines
AntrAlp	Antropologia Alpina Annual Report
ArchRozh	Archeologické Rozhledy



## ISTITUTO ITALIANO DI PREISTORIA E PROTOSTORIA

FIRENZE - TEL 055/2340765 - FAX 055/5354821 - <http://www.iipp.it> - [editoria@iipp.it](mailto:editoria@iipp.it)

ArchAust	Archeologia Austriaca
ArchCl	Archeologia Classica
ArchLaz	Archeologia Laziale
ArchLig	Archeologia in Liguria
ArchSarda	Archeologia Sarda
ArchStPugl	Archivio Storico Pugliese
ArchStSardo	Archivio Storico Sardo
ArchStSicOr	Archivio Storico per la Sicilia Orientale
ArchVen	Archeologia Veneta
AnnAtene	Annuario della Scuola Archeologica Italiana di Atene
ASISN	Atti della Società Italiana di Scienze Naturali
AnnStValp	Annuario Storico della Valpolicella
AttiCivMusTrieste	Atti dei Civici Musei di Storia ed Arte di Trieste
AttiDaunia	Atti del... Convegno sulla Preistoria, Protostoria, Storia della Daunia
AttiMemMarche	Atti e Memorie della Deputazione di Storia Patria delle Marche
AttiMemMG	Atti e Memorie della Società Magna Grecia
AttiMCSNTrieste	Atti del Museo Civico di Storia Naturale di Trieste
AttiPPE	Atti del... Incontro di Studi "Preistoria e Protostoria in Etruria"
AttiSE	Atti del...Convegno di Studi Etruschi e Italici
AttiSocFriuli	Atti della Società per la Preistoria e la Protostoria della Regione Friuli-Venezia Giulia
AttiSocTosc	Atti della Società Toscana di Scienze Naturali, Memorie
AttiTaranto	Atti del...Convegno di Studi sulla Magna Grecia
AttiUISPP	Atti del...Congresso Internazionale di Scienze Preistoriche e Protostoriche
ArhVest	Arheološki Vestnik
BAR	British Archaeological Reports
BCCSP	Bollettino del Centro Camuno di Studi Preistorici
BCH	Bulletin de Correspondance Hellénique
BdA	Bollettino d'Arte
BdArch	Bollettino di Archeologia
BEPAA	Bulletin d'Études Préhistoriques et Archéologiques Alpines
BMonaco	Bulletin du Musée Préhistorique de Monaco
BollSocAdr	Bollettino della Società Adriatica di Scienze Naturali in Trieste
BPI	Bollettino di Paleontologia Italiana
BRGK	Bericht der Römisch-Germanischen Kommission



## ISTITUTO ITALIANO DI PREISTORIA E PROTOSTORIA

FIRENZE - TEL 055/2340765 - FAX 055/5354821 - <http://www.iipp.it> - [editoria@iipp.it](mailto:editoria@iipp.it)

BSA	Annual of the British School at Athens
BSPF	Bulletin de la Société Préhistorique Française
BSPABA	Bollettino della Società Piemontese di Archeologia e Belle Arti
BMCSNVerona	Bollettino del Museo Civico di Storia Naturale di Verona
BVBl.	Bayerische Vorgeschichtsblätter
CA	Current Anthropology
CAR	Cahiers d'Archéologie Romande
DARA	Documents d'Archéologie en Rhône-Alpes et en Auvergne
DArch	Dialoghi di Archeologia
DocA	Documenta Albana
DAM	Documents d'Archéologie Méridionale
EC	Études Celtiques
EJA	European Journal of Archaeology
EP	Emilia Preromana
ERAUL	Études et recherches Archéologiques de l'Université de Liège
ÉtPr	Études Préhistoriques
GalliaPr	Gallia Préhistoire
HA	Helvetia Archaeologica
IAPP	Incontri Annuali di Preistoria e Protostoria
IG	Incunabula Graeca
JAS	Journal of Archaeological Science
JFA	Journal of Field Archaeology
JMA	Journal of Mediterranean Archaeology
JRGZM	Jahrbuch des Römisch- Germanischen Zentralmuseums Mainz
JSGU	Jahrbuch der Schweizerischen Gesellschaft für Ur- und Frühgeschichte
MAGW	Mittheilungen der Anthropologischen Gesellschaft in Wien
MAL	Monumenti Antichi dell'Accademia dei Lincei
MDAI-AA	Mitteilungen des Deutschen Archaeologischen Instituts, Athenische Abteilung
MDAI-MA	Mitteilungen des Deutschen Archaeologischen Instituts, Madrider Abteilung
MDAI-RA	Mitteilungen des Deutschen Archaeologischen Instituts, Roemische Abteilung
MEFRA	Mélanges de l'École Française de Rome, Antiquité
MPK	Mittheilungen der Prähistorischen Kommission, Wien
MSPF	Mémoires de la Société Préhistorique Française





## ISTITUTO ITALIANO DI PREISTORIA E PROTOSTORIA

FIRENZE - TEL 055/2340765 - FAX 055/5354821 - <http://www.iipp.it> - [editoria@iipp.it](mailto:editoria@iipp.it)

MemLinc	Memorie dell'Accademia dei Lincei
MemTorino	Memorie dell'Accademia delle Scienze di Torino
MemVeneziaTrid	Memorie del Museo di Storia Naturale della Venezia Tridentina
MemVerona	Memorie del Museo Civico di Storia Naturale di Verona
NAB	Notizie Archeologiche Bergomensi
NBAS	Nuovo Bullettino Archeologico Sardo
NPP	Notiziario di Preistoria e Protostoria
NSAL	Notiziario della Soprintendenza Archeologica della Lombardia
NSBAT	Notiziario della Soprintendenza per i Beni Archeologici della Toscana
NotSc	Notizie degli Scavi di Antichità
PrAlp	Preistoria Alpina
PBF	Prähistorische Bronzefunde
PBSR	Papers of the British School at Rome
PCIA	Popoli e civiltà dell'Italia antica
PP	La Parola del Passato
PPS	Proceedings of the Prehistoric Society
PSAT	Patrimonio storico e artistico del Trentino, Collana di pubblicazioni del Servizio Beni Culturali della Provincia Autonoma di Trento
PZ	Praehistorische Zeitschrift
QAV	Quaderni di Archeologia del Veneto
QProt	Quaderni di Protostoria dell'Università di Perugia
QSACO	Quaderni della Soprintendenza Archeologica di Cagliari e Oristano
QSAL	Quaderni della Soprintendenza Archeologica della Liguria
QSAP	Quaderni della Soprintendenza Archeologica del Piemonte
QSASN	Quaderni della Soprintendenza Archeologica di Sassari e Nuoro
RAC	Rivista Archeologica dell'antica provincia e diocesi di Como
RAE	Revue Archéologique de l'Est
RAN	Revue Archéologique de Narbonnaise
RassA	Rassegna di Archeologia
RGF	Römisch-Germanische Forschungen
RGZM M	Römisch-Germanisches Zentralmuseum Monographien
RivA	Rivista di Archeologia
RSF	Rivista di Studi Fenici
RSL	Rivista di Studi Liguri
RSP	Rivista di Scienze Preistoriche



## ISTITUTO ITALIANO DI PREISTORIA E PROTOSTORIA

FIRENZE - TEL 055/2340765 - FAX 055/5354821 - <http://www.iipp.it> - [editoria@iipp.it](mailto:editoria@iipp.it)

SA	Studi di Antichità dell'Università di Lecce
SDA	Studi e Documenti di Archeologia
StEtr	Studi Etruschi
SEQ	Studi per l'Ecologia del Quaternario
SicArch	Sicilia Archeologica
SIMA	Studies in Mediterranean Archaeology
SlovArch	Slovenská Archeológia
SMEA	Studi Micenei ed Egeo-Anatolici
SPPI	Studi di Preistoria e Protostoria Italiana
SS	Studi Sardi
SSA	Studies on Sardinian Archaeology
STSN	Studi Trentini di Scienze Naturali
STSS	Studi Trentini di Scienze Storiche
UFzPA	Universitätsforschungen zur prähistorischen Archäologie
VF	Vorgeschichtlichen Forschungen
WA	World Archaeology